



**BLUE VALLEY SCHOOLS
FINANCE COMMITTEE MEETING
THURSDAY, December 6, 2018
7:30 A.M.**

AGENDA

OPEN FORUM

1. Special Education Discussion
2. Bond Securities Compliance Checklist
3. Summary Docket: (Individual reports highlighted as needed)
 - o Bids and contracts
 - o Contracts between \$7,500 and \$19,999.99
 - o Investment Inventory Summary
 - o Construction Project Budget
 - o Claims & Disbursement reports
 - o Special Fund transfers
 - o Budget by Fund/Budget by Expense Type
 - o Cash Summary
4. Other

Next meeting of the Finance Committee is scheduled for January 10, 2019 at 7:30 a.m. in the Hickory Room.

**MINUTES OF THE
BOARD ADVISORY FINANCE COMMITTEE**

Date: December 6, 2018

Time: 7:30 a.m.

Place: Hickory Room

Members Present: Michele Benjamin, Jenni Daniel, Jason Gillam, Nathan Mull, Jenni Newell, Mike Seitz, Mike Slagle, Amy Tysseling

Members Absent: Jess Adams, John Boma, Steve Davis, John Hungerford

Guests Present: Annette DeCanio, Deb Hotujac, Maureen Liggett, Mark Schmidt

1. **Special Education Discussion-** This presentation was postponed for a future meeting, as we didn't have any patrons in attendance.
2. **Bond Securities Compliance Checklist** – Jenni Daniel shared that the Board of Education had passed a Securities Compliance Procedure in August 2015 and one of the requirements included in this document was an annual report to the Board on meeting the required notifications on the Municipal Securities Rulemaking Board's Electronic Municipal Market Access (EMMA) repository. All required notifications have been submitted for fiscal year 2018.
3. **Jason Gillam presented the following:**

BIDS

19015 Laser Engravers – from Laser Systems & Support for Middle Schools (Capital Outlay \$73,750.00).

19017 Copy Paper - from Office Depot for Receiving & Distribution (General Fund \$144,441.60 Estimated).

STATE & LOCAL CONTRACTS – PURCHASES

Athco - This purchase request is to upgrade basketball scoreboards at Oxford, Harmony, and Blue Valley Middle schools. (Capital Outlay \$35,095.00)

CDW-G - This purchase request is for the FortiGate 3200D next generation firewall and endpoint security manager. This will protect the District from external threats as well as allow for high-speed web surfing. (Capital Expenditure \$284,835.00).

KCAV - This purchase request is for next generation AV equipment for Hilltop Early Childhood Center IFP conversion. (Capital Expenditure \$92,316.00)

CONTRACTS

1Million Project Foundation - The 1Million Project will help close the homework gap by providing free devices and wireless services to schools to connect 1 million low-income high school students who do not have reliable home internet access. (N/A)

2017/2018

N/A

2018/2019

\$0.00

CCS Presentation Systems - This contract will be to evaluate the large space Performing Arts A/V Systems in nine middle schools. (Capital Outlay)

2017/2018

N/A

2018/2019

\$67,555.00

PowerSchool Group - This is for the purchase of the BVApps software upgrade “PowerSchool” 8.0 software. This includes development of new business processes and workflows, setup of a test/development environment and production environment. (Capital Expenditure)

2017/2018

N/A

2018/2019

\$415,015.00 Estimated

Selerix Systems/Holmes Murphy - This is a direct software license and service agreement with Selerix (benefits enrollment system vendor) and Holmes Murphy (benefits broker/consultant). (N/A)

2017/2018

N/A

2018/2019

N/A

Selerix Systems/Holmes Murphy - This is an ACA subscription agreement with Selerix, to provide 1094 C and 1095 C reporting per IRS rules. (N/A)

2017/2018

N/A

2018/2019

N/A

4. Jason Gillam also presented a memo detailing all contracts that the district entered in to that were between \$7,500.00 and \$19,999.99 for finance committee review. These contracts are presented for informational purposes only. There were five contracts this month.

The following reports were provided for the Finance Committee:

Investment Inventory Summary Report, with investments totaling \$164,811,677.67

Construction Project Budget to Actual Expenditure reports for the 2005

Authorization

Construction Project Budget to Actual Expenditure reports for the 2012

Authorization

Claims and Disbursements totaling \$15,764,563.51

Special Funds Transfers in the amount of \$5,635,814.91 were presented

Monthly Budget by Fund/Budget by Expense Report was provided.

Cash Summary was provided.

The next Finance Committee meeting is scheduled for Thursday, January 10, 2019 at 7:30 a.m. in the **Hickory Room**.