

| School | Contact Person | Unit Assignment |
|------------------|---------------------------------|-----------------|
| Cedar Hills | Ashley Maximuk | 1 |
| Sunrise Point | Mary Garretson | 1 |
| Overland Trail | Barb Wood | 2 |
| Leawood | Shawna Eaker | 2 |
| Indian Valley | Rebecca Emley Maureen Howell | 3 |
| Morse | Suzanne Vinyardi | 3 |
| Harmony | Amanda Miller | 4 |
| Mission Trail | Jo McGraw | 4 |
| Stilwell | Jami Tarwater | 5 |
| Valley Park | Gretchen Young | 5 |
| Cottonwood Point | Allison Lawrence | 6 |
| Blue River | Debi Boyd | 6 |
| Liberty View | Delinn Payne | 7 |
| Lakewood | Darin Davis | 7 |

Thanks for your response. It looks like we have 14 schools that have volunteered to assist with the technology component of Lead 21. Please see the notes below to assist as you begin creating resources.

- Each school has a partner school to assist with the assigned unit. I listed a contact person for each school. (It's the person who contacted me via e-mail expressing interest in participating.) Please get in contact with that person from your partner school and decide how you want to split the workload. Remember, there are four weeks for each unit.
- I realize we only have the teacher's edition for Unit 1 so far. You can access the others on-line. At the training there was a handout that explained how to set up your account for Lead 21. You can find the same instructions in an e-mail that Kristy Sailors sent out to the entire district a few weeks ago. What we have learned through trial and error is that you will have to set up your

calendar on the website in order to access the materials, but I could be wrong. There could be another way to gain access to it. Click on the ePlanner in order to access these.

- There is a help line for Lead 21. We have contacted them many times so far, and they are very helpful. The number is 1-800-678-2747. Please remember that I am as new to Lead 21 as you are. I have to admit that I am pretty clueless with technology and I am learning as I go. It has been trial and error (and error, and error, and error) for our group that has been working on Unit 1.
- The group that has been working on Unit 1 has simply referred to the materials that Melinda created for HM and used them as a framework for what we have created so far. We are trying to make them as user friendly as possible by including links, diagrams, charts, pictures, pages from the book, etc. just as Melinda did.
- We typed out the spelling list for each week of the first six units. We also created a bonus/challenge list that accompanies the spelling pattern for the week for kiddos that need the challenge. We will figure out how to get these to you (probably on the share drive)
- 4 corners vocab has already been created for each week of the first six units. (Thanks Lisa Megraw!) You will probably want to embed the four corners vocab that Lisa created in Day 1 of each week. Please contact her and let her know the unit/weeks you are working on and she can forward those to you.
- Please label the unit, week and day in the upper right hand corner of the first slide on each day so it is user friendly.
- We went through the daily plans in the manual and plugged things in accordingly. We used the RED categories in the manual. (WHOLE GROUP section)
- Attached is Unit 1, Week 1, Day 1 Feel free to use this to refer to as you begin your lessons.

Good Luck!!!!

Sunrise Point and Cedar Hills 2nd Grade Teachers