



**BLUE VALLEY SCHOOLS  
FINANCE COMMITTEE MEETING  
THURSDAY, April 4, 2019  
7:30 A.M.  
Hickory Room**

**AGENDA**

**OPEN FORUM**

1. Strategic Initiatives – Blue Valley Academy 2.0
2. Strategic Initiative – World Language Immersion (Plan for future, projected costs)
3. 2019/20 Meal Price Recommendation
4. 2019/20 Facility Rental Rates
5. 2019/20 Transportation Payrider Fees
6. Summary Docket: (Individual reports highlighted as needed)
  - o Bids and Contracts
  - o Contracts between \$7,500 and \$19,999.99
  - o Investment Inventory Summary
  - o Construction Project Budget
  - o Claims & Disbursement Reports
  - o Special Fund Transfers
  - o Revenue Variance Report
  - o Budget by Fund/Budget by Expense Type
  - o Cash Summary
7. Other

Next meeting of the Finance Committee is scheduled for May 9, 2019 at 7:30 a.m. in the **Hickory Room.**



# Blue Valley Schools

15020 Metcalf Ave. - P.O. Box 23901 - Overland Park, Kansas 66223-0901  
(913) 239-4000 - www.bluevalleyk12.org

Board of Education  
USD No. 229

Cindy Bowling  
*President*

## MINUTES OF THE BOARD ADVISORY FINANCE COMMITTEE

Stacy Obringer-Varhall  
*Vice President*

Date: April 4, 2019

Time: 7:30 a.m.

Patrick Hurley  
*Member*

Place: Hickory Room

Michele Benjamin  
*Member*

Members Present: Jess Adams, Jenni Daniel, Jason Gillam, Nathan Mull, Jenni Newell, Mike Seitz, Mike Slagle, Amy Tysseling

Tom Mitchell  
*Member*

Members Absent: Michele Benjamin, John Boma, John Hungerford

Guests Present: Deb Hotujac, Scott Kreshel, Tonya Merrigan, David Stubblefield

Mike Seitz  
*Member*

Open Forum - Mike Slagle shared Legislative information with the committee. The conference committee passed out the conference committee report on SB142, HB 2395 and House Substitute for SB 16, which would add in inflation funding on the BASE for next year.

Amy Tysseling  
*Member*

Sarah Vaughn  
*Clerk*

Jenni L. Newell  
*Treasurer*

1. **Strategic Initiative – Blue Valley Academy 2.0** – David Stubblefield and Scott Kreshel presented information on the Blue Valley Academy 2.0 goal. They shared that they started by focusing on the admissions/selection process for attending Blue Valley Academy and also planning for upgrades to the facility to allow more flexible learning environment space. Scott also shared that they have started some early experiments with college visits, a career exploration day, on the job credit opportunities for students and also a career exploration class for those students undecided about their future.
2. **Strategic Initiative – World Language Immersion** - Tonya Merrigan provided an update on the World Language Immersion program. We are in our 2<sup>nd</sup> year with a Chinese K-1 program at Wolf Springs Elementary and kindergarten program at Valley Park Elementary. We also have Chinese offered at the middle schools and high schools in the feeder patterns for these schools. The estimated cost for World Language Immersion in 2018/19 is \$338,000. The goal is to start an elementary Spanish immersion program in the fall of 2020 but it will depend on space considerations at our schools and also our ability to find teachers.

3. **2019/2020 Meal Price Recommendation** – Jenni Newell shared information on administrations recommendation for meal prices for next school year. The recommendation is that they remain at current pricing levels, with the exception of adult meals which must be at or above the free/reduced reimbursement rates so administration is recommending an increase of \$.05 for adult breakfast and \$.10 for adult lunch. Information was shared on both Olathe and Shawnee Mission rates and we are within the same range.
4. **2019/2020 Facility Rental Fees** – Jason Gillam shared the Facility Rental Fee proposal with the committee. Administration is recommending the addition of one labor fee “Security Labor – Armed” to differentiate from our yellow shirt “Security Labor – Unarmed” for the purpose of better covering labor expenses on events requiring this level of security. All other rates would remain unchanged for the 2019/20 School Year.
5. **2019/2020 Transportation Pay Rider Fees** – Jason Gillam shared the administrative recommendation is a continuance of existing Student Transportation Fees for the 2019/20 School Year. This fee is for those students electing to ride busses and who live under 2 ½ miles from school. The district receives state aid for students living over 2 ½ miles from school.
6. Jason Gillam presented the following:

### **BIDS**

**18015 AV Installation RFP** from AVI Systems for BVM, LKM, LMS, OMS, OTM. (Capital Outlay \$35,700.00)

**18015 AV Installation RFP** from SKC Communication Products for BVH, BVNW, BVW, BVSU. (Capital Expenditure \$136,062.57 Not to Exceed)

### **STATE & LOCAL CONTRACTS – PURCHASES**

**Apple Inc.** - This purchase is for Apple Thunderbolt adapters for the high school desktop conversion project. (Capital Expenditure \$27,060.00).

**Apple Inc.** - This purchase is Mac Book Mini for HES, PSE, and VPE classroom flat panels. (Capital Expenditure - \$43,740.00).

**CCS Presentation Systems** - This purchase is the first (5) MS Commons Perf Arts System upgrades, for Phase 1 of the project. These are the five most “in need” spaces that we will complete this summer and fall. (Capital Expenditure \$152,866.55 Estimated).

**CDW-G** - This purchase will be to replace the data center wireless Aruba backend equipment. (Capital Expenditure \$428,569.60)

**CDW-G** - This purchase will be for the Adobe Creative Cloud for teams – Team Licensing Subscription renewal. (Capital Outlay \$89,985.00)

**CDW-G** - This purchase of the Airtame wireless adapter are for the middle school wireless display project. (Capital Expenditure \$144,750.00)

**CDW-G** - This purchase is for the hardware to interface with high school A/V systems and Mac Book Devices. (Capital Expenditure \$323,400.00)

**CDW-G** - This purchase will be for the maintenance and support of Haivision, the IPTV solution for the District. (Capital Expenditure - \$23,500.00)

**Heartland Seating** - This purchase is for new permanent bleachers for BVN west football field. (Capital Expenditure \$69,072.00)

**Sirius Computer Solutions Inc.** - This purchase is for a 4 year enterprise agreement for the Cisco phone system. (Capital Expenditure \$449,935.48)

**SKC Communication Products** - This contract will upgrade BVN Commons AV System to include equipment and installation. (Capital Expenditure \$37,013.80 Not to Exceed)

## **CURRICULUM**

**ACT (19-20)** - This is for Pre-ACT assessment materials for 9th grade students at the following schools: BVH, BVW, BVNW, BVSW and BVN. (General Fund \$26,600.00 Estimated)

**NWEA (19-20)** - This purchase is for MAP assessment testing for all 2nd, 3rd, 4th, 5th, 6th 7th and 8th grade students. (General Fund, At Risk Fund \$150,000.00 Estimated)

**N2Y LLC (19-20)** - New 2 You frequently serves as a primary curricular resource for our LIFT and Intensive Resource classrooms due to the depth and breadth of the alternate curriculum resources. This is a suite of resources for students with moderate to severe needs. The program has embedded content for literacy, mathematics, social studies and science. Additionally the program serves as a key resource for the critical visual supports that are needed for students with significant communication delays and/or significant interfering behaviors. This is a 5-year agreement with a total of \$141,905.40. (Capital Expenditure \$141,905.40)

**CONTRACTS**

**AVID** - This contract is for 19-20 AVID membership renewal for BVH, BVN, BVNW, BVSW, BVW, and training for a second district director. (General Fund)

<u>2018/2019</u>	<u>2019/2020</u>
\$25,495.00	\$23,995.00

**City of Overland Park** - This contract is necessary for the District to receive the Drug and Alcoholism Council of Johnson County (DAC) allocation of 2019 Alcohol Tax Funds. (Revenue)

<u>2018/2019</u>	<u>2019/2020</u>
\$39,222.00 Revenue	\$34,262.00 Revenue

**Discovery Education** – This contract provides access to Discovery Education Streaming. This is a cross-curricular resource designed to engage students and provide educators instruction support. This is an approval of the Master agreement. Each school independently chooses if they want to use their building allocations to purchase access to the software. (General Fund, Learning Resources)

<u>2018/2019</u>	<u>2019/2020</u>
\$32,400.00	\$37,800.00 Not to Exceed

**Frontline Technologies Group – Five contracts renewing with Frontline Technologies Group.**

**Professional Learning Management system** with unlimited usage for internal employees. It is a web-based service providing transcript capability for districts in Kansas to comply with KSDE regulations. State regulations require that each district keep and maintain a transcript of professional development activities for each licensed educator. The transcript is required for license renewal for the professional educator. (Professional Development \$25,660.79)

**Absence and Substitute Management system** with unlimited usage for internal employees. (Capital Outlay \$23,743.39)

**Employee Evaluation Management system** with unlimited usage for internal employees. (Capital Outlay \$23,396.98)

**Frontline's Screening Assessments system** with unlimited usage for internal employees. (Capital Outlay \$8,250.00)

**Frontline's Applicant Tracking system.** (Capital Outlay \$7,980.19)

<u>2018/2019</u>	<u>2019/2020</u>
\$82,283.00	\$89,031.35

**Petermann STS LLC** - This agreement is for the lease portion of the Student Transportation Contract for busing services. The agreement is a 6-year contract beginning in 2017-18 and ending at the conclusion of the 2022-2023 school year. The contract includes an annual increase of 2.6% to the fee structure. Note that Petermann STS, LLC is owned by Durham School Services. (Capital Outlay)

<u>2018/2019</u>	<u>2019/2020</u>
\$933,016.00 Est.	\$988,155.00 Est. Year 3

**Petermann STS LLC** - This agreement is for the operations portion of the Student Transportation Contract for busing services. The agreement is a 6-year contract beginning in 2017-18 and ending at the conclusion of the 2022-2023 school year. The contract includes an annual increase of 2.6% to the fee structure. Note that Petermann STS, LLC is owned by Durham School Services. (General Fund, Special Education, ESOL).

<u>2018/2019</u>	<u>2019/2020</u>
\$6,290,378.00 Est.	\$6,255,713.00 Est. Year 3

**University of Kansas Hospital Authority** - This is year one of a five year agreement with the University of Kansas Hospital Authority for athletic training coverage. One athletic trainer is at each high school, and three trainers are at the middle schools. This contract term is June 1, 2019-October 1, 2024. (General Fund)

<u>2018/2019</u>	<u>2019/2020 (Year 1)</u>
\$45,000.00	\$45,000.00

7.) Jason Gillam also presented a memo detailing all contracts that the district entered in to that were between \$7,500.00 and \$19,999.99 for finance committee review. These contracts are presented for informational purposes only. There were five contracts this month.

8.) The following reports were provided for the Finance Committee:  
Investment Inventory Summary Report, with investments totaling \$212,700,470.77.

Construction Project Budget to Actual Expenditure reports for the 2012  
Authorization  
Claims and disbursements totaling \$22,630,002.90  
Special Funds Transfers in the amount of \$4,005,566.09  
Revenue Variance Report  
Budget by Fund/Budget by Expense Type  
Cash Summary

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Hickory Room.