FINANCE & OPERATIONS ADVISORY COMMITTEE
MEETING AGENDA
March 5, 2020 @ 7:30-9:00 A.M.
DISTRICT OFFICE - HIGH PLAINS ROOM

1. Bond 2020 Project Updates
   Jake Slobodnik - Director of Facilities & Operations

2. Sale of 2020 Bonds
   Jenni Daniel – Director of Finance

3. Academic Fees for 2020-21 School Year
   Katie Collier - Chief Learning Officer

4. Food Service, Transportation, & Facility Use Fees for 2020-21 School Year
   Jason Gillam - Director of Business Operations

5. Bids and Contracts
   Jason Gillam – Director of Business Operations
   Jake Slobodnik – Director of Facilities & Operations

6. Anticipated Topic(s) for Next Meeting
   Kyle Hayden – Chief Finance & Operations Officer

7. Other Member & Committee Items

Next meeting of the Finance & Operations Committee is scheduled for April 9, 2020 at 7:30 a.m. in the District Office - High Plains Room.
1. **Bond 2020** - Jake Slobodnik, Director of Facilities and Operations, introduced the team from Hollis + Miller and JE Dunn to discuss 2020 Bond construction Work Packages 1, and 6b. Megan Barnes with Hollis + Miller presented the designs for these work packages, with the support of Susan Schaefer from JE Dunn to discuss bid receiving and GMP (Guaranteed Maximum Price).

Work Package 1 includes a 14-classroom addition and renovation at Blue Valley High to replace the existing mobiles on the east side of the building. Work Package 1 also includes fire alarm replacement, theater safety upgrades, flooring upgrades, and roofing replacement at Blue Valley High. Construction will begin summer 2020 and complete summer 2021 with occupancy of the new addition taking place fall of 2021. GMP for Work Package 1 with JE Dunn is $8,930,458.

Work Package 6b includes Special Education modifications at Blue Valley North, Blue Valley West, and Valley Park Elementary school. Construction will occur summer 2020. GMP Work Package 6b with JE Dunn is $645,167.

2. **Sale of 2020 Bond** - Jenni Daniel, Director of Finance, introduced Dave Arteberry, Financial Advisor - Stifel, Nicolaus & Company, Incorporated and Kevin Wempe, Bond Counsel from Gilmore and Bell. Kevin walked through the process of issuing bonds - from election of the bond referendum all the way to the continuing IRS and SEC compliance that must be maintained on the issuance of tax-exempt debt. Dave shared our current calendar noting the bond resolution that will be taken to the board on Monday night which allows the district, with the assistance of Stifel, Nicolaus and Gilmore and Bell to take the bonds to market for sale. He also talked through the upcoming rating calls with Moody’s and S&P and then the date for the actual sale in the market April 13. With the successful sale, funds
should be available May 7th and at that time, the district will engage in discussions around investment strategies.

3. **Academic Fees for 2020-21 School Year** – Katie Collier, Chief Learning Officer presented the proposed fees for 2020.21. She reviewed only the fees with proposed changes. The Learning Resource fee will be $115 for the 2020-2021 school year. This is not an increase, as the $15 technology supply fee was removed for the 2020-2021 school term and this fee will be combined to one Learning Resource Fee. The Activity Programming Fee will be increasing at each level. The Fee will increase to $25 for 6th grade, $55 for 7th grade, $90 for 8th grade and then $135 for high school students. Katie noted that the last increase to this fee was in 2010. Tonya Merrigan, also noted that though neighboring districts do not charge this fee, you could look at some policy differences. In this school year, there were 8 basketball teams at ABM, whereas neighboring districts have cut policies. These fees go directly to offset the cost of sponsors and coaches that help maintain more opportunities for students. There is an increase in the high school parking fee. This fee will increase from $15 to $35. This fee helps with the cost of parking lot maintenance, snow removal and part of the cost to oversee the safety of the campus parking lots. The last proposed fee change is the CAPS course fee increasing from $30 to $50. With the added expenses over the years and expanded offerings since the opening of the CAPS building, the added dollars will help offset costs.

4. **Food Service, Transportation, & Facility Use Fees for 2020-21 School Year** – Jason Gillam, Director of Business Operations presented the following:

    **2020/2021 Meal Price Recommendation** – Jason Gillam shared information on administration’s recommendation for meal prices for next school year. The recommendation is a meal price increase of $.05 for 2020/21 for lunch meal prices for students and adults. Information was shared on both Olathe and Shawnee Mission rates and we are within the same range.

    **2020/2021 Facility Rental Fees** – Jason Gillam shared the Facility Rental Fee proposal with the committee. Administration is recommending several rates to be increased to better meet our overall cost of providing these spaces. These adjustments are expected to generate an addition $100,000 in revenue to better cover costs based on projected use and expenses.

    **2020/2021 Transportation Pay Rider Fees** – Jason Gillam shared the administrative recommendation is a continuance of existing Student Transportation Fees for the 2020/21 School Year. This fee is for those students electing to ride busses and who live under 2 ½ miles from home to school. The district receives state aid for students living over 2 ½ miles from home to school.

5. **Bids and Contracts** – Director of Business Operations, Jason Gillam and Director of Facilities and Operations, Jake Slobodnik, presented the following:
DESIGN & CONSTRUCTION CONTRACTS

LVE Existing Mobile to LES – from HTK Architects (Horst Terrill & Karst Architects) for LES (Capital Expenditure $8,500.00 Additional Estimated, $35,345.00 Revised Total Est.)

GMP Amendment to WP6b SPED Renovations – from JE Dunn for VPE, BVN, BVW (Capital Expenditure $645,167.00 Estimated)

GMP Amendment to WP01 BVH Renovations – from JE Dunn for BVH (Capital Expenditure $8,930,458.00 Estimated)

BIDS

15016 Special Education Student Transportation RFP - Year 6 of 6 (2020-21) - from All Point Transportation for District Wide (Special Education $1,055,571.00 Estimated)

18003 Bulk Trash and Recycling Collection Services RFP - Year 3 of 6 (2020-21) from Waste Management for all district locations (General Fund $230,000.00 Estimated)

18025 Air Filter Service – Year 3 of 5 (2020-21) – from Commercial Filter Service for all district locations (General Fund $78,000.00 Estimated)

20003 Data Cabling Services – from Lan Tel Communications for BVH (Capital Expenditure $120,033.00 Estimated)

20003 Data Cabling Services – from Envision Technology Group for BVH (Capital Expenditure $59,566.40 Estimated)

20014 Copier and Smart Laser Printer Services RFP – Year 1 of 6 (2020-21) from ImageQuest for all district locations (Capital Outlay/Capital Expenditure $1,257,561.00 Estimated)

STATE & LOCAL CONTRACTS – PURCHASES

Anixter – Purchase of data patch panels for BVH and BVN data cabling project. (Capital Expenditure $61,100.00)

Apple Inc. - Purchase for the 9th Grade MacBook Air rollout for the 2020-21 school year. This order also contains MacBook Airs to use as substitute teacher loaners for our ELEM/MS's. (Capital Expenditure $1,882,875.00)
Apple Inc. - Purchase of Mac desktop conversion kits for (25) schools for summer 2020. (Capital Expenditure $107,350.00)

CDW-G - Purchase subscription renewals for Adobe Creative Cloud including Team Licensing 2500, Enterprise Apps, and Team Licensing 10. (Capital Outlay $52,485.00)

CDW-G - Purchase of 883 teacher desktop kits for the ES/MS Mac desktop conversion project with white glove services. (Capital Expenditure $437,534.00)

Dell Inc. - Purchase of Dell all in one computers to replace existing desktops belonging to support staff – bookkeepers, receptionists, admin staff at DO, etc. (Capital Expenditure $388,160.00)

Dell Inc. - Purchase of Dell lap tops to replace existing, out of warranty Windows laptops belonging to support staff, school office staff, and staff at DO. (Capital Expenditure $535,109.60)

Freedom Interiors - This request is for classroom furniture at Sunrise Point Elementary, Blue River Elementary, Heartland Elementary, and Cottonwood Point Elementary. These buildings (SPE, BRE, HRT, and CPE) are part of the 2020 bond flexible learning environment projects. (Capital Outlay/Capital Expenditure $35,935.74 Estimated)

Hon Company/Freedom Interiors - This request is for classroom furniture at Sunrise Point Elementary, Blue River Elementary, Heartland Elementary, Cottonwood Point Elementary, and Blue Valley North High School. Blue Valley North High School is part of the 2012 bond classroom furniture replacements. The additional buildings (SPE, BRE, HRT, and CPE) are part of the 2020 bond flexible learning environment projects. (Capital Outlay/Capital Expenditure $702,202.04 Estimated)

Pepco - This request is for science classroom furniture at Blue Valley North High School as part of the 2012 bond classroom furniture replacements. (Capital Expenditure $69,222.29 Estimated)

School Specialty - This request is for classroom furniture at Sunrise Point Elementary, Blue River Elementary, Heartland Elementary, and Cottonwood Point Elementary. These buildings (SPE, BRE, HRT, and CPE) are part of the 2020 bond flexible learning environment projects. (Capital Expenditure $26,493.19 Estimated)

Virco - This request is for classroom furniture at Sunrise Point Elementary, Blue River Elementary, Heartland Elementary, Cottonwood Point Elementary, and Blue Valley North High School. Blue Valley North High School is part of the 2012 bond classroom furniture replacements. The additional buildings (SPE, BRE, HRT,
and CPE) are part of the 2020 bond flexible learning environment projects. (Capital Outlay/Capital Expenditure $912,020.34 Estimated)

**CURRICULUM**

iChineseReader - iChineseReader is an online platform that offers a digital library of over 2000 leveled readers for Chinese Immersion students. The purpose of this purchase request is to provide teachers a resource for delivering science and social studies content as well as give students individualized, differentiated support as they combine language learning alongside these subjects. (Learning Resources)

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**CONTRACT**

Frontline Education - Frontline Education provides annual subscriptions for the District’s Absence & Substitute Management System, Employee Evaluation Management System, Professional Learning Management System, Screening Assessments System, and Applicant Tracking System. (Capital Outlay / Professional Development)

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Lively Paradox - Nicole Price and Dr. Ian Roberts, leadership and diversity consultants from Lively Paradox, will provide four days of small group coaching to our building administrators. The purpose of the coaching is to train our administrators on how to use and then train their staff, coaching methodology that is culturally responsive. (Diversity Consulting)

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Selerix Systems/Holmes Murphy - ACA Subscription Agreement with Holmes Murphy and Selerix to provide certain benefit reporting services per IRS rules. Holmes Murphy, the District's benefits consultant/broker pays the Selerix service fees. (Special Health Reserve)

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**Selerix Systems/Holmes Murphy** - Direct software and service agreement with Selerix (benefits enrollment system vendor) and Holmes Murphy (benefits broker/consultant). Holmes Murphy, the district's benefits consultant/broker pays Selerix fees. (Special Health Reserve)

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**Varsity Spirit Corporation/UCA** - This purchase is for BVN Cheer registration for a competition in Orlando, Florida from February 6, 2020 through February 9, 2020. (Activity Fund)

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The next Finance & Operations Committee meeting is scheduled for Thursday, April 9, 2020 at 7:30 a.m. in the **High Plains Room**.