1. Bond 2020
   Mike Slagle – Deputy Superintendent
   Kyle Hayden – Chief Finance and Operations Officer
   Jake Slobodnik - Director of Facilities & Operations
   - Design Review for Work Packages 1-6
   - Design Review for 2020 Roofing Packages A-D
   - Design Review of Blue Valley High Addition & Renovations

2. New Auditor
   Nathan Mull - Director of Accounting & Payroll

3. School Finance 101
   Jenni Daniel – Director of Finance

4. Bids and Contracts
   Jason Gillam – Director of Business Operations
   Jake Slobodnik – Director of Facilities & Operations

5. Anticipated Topic(s) for Next Meeting
   Kyle Hayden – Chief Finance & Operations Officer

6. Other Member & Committee Items

Next meeting of the Finance & Operations Committee is scheduled for February 6, 2020 at 7:30 a.m. in the BVSSC Bison Room.
MINUTES OF THE
BOARD ADVISORY FINANCE COMMITTEE

Date: January 9, 2020
Time: 7:30 a.m.
Place: Bison Room

Members Present: Jess Adams, Farah Azaz, Scott Benson, Jenni Daniel, Dennis Day, Jason Gillam, Kyle Hayden, Sarah Holmes, Bob Johnson, Tom Mitchell, Nathan Mull, Megan Parsons, Lou Pisani, Charles Rathbun, Tom Robinett, Mike Slagle, Jake Slobodnik, Brenda Stasiulis, Amy Tysseling, Brian Watts

Members Absent: Patrick Hurley, David Werner

Guests Present: Dana Ahnemann, Megan Barnes (Hollis and Miller), Melissa Brown (Hollis and Miller), Maureen Liggett, Samantha Luchtel, Jonathan Nibarger (Allen, Gibbs & Houlik), Susan Schaefer (JE Dunn), John Schlick (JE Dunn)

1. Bond 2020 - Deputy Superintendent, Mike Slagle, provided an update on the $186,835,000 no tax increase January, 2020 bond referendum. The district hosted two community Open House informational meetings at Blue Valley North and Blue Valley West. Ballots were mailed out on January 8th and are due back by noon on January 28th. Jake Slobodnik, Director of Facilities and Operations, introduced the team from Hollis and Miller and JE Dunn to discuss 2020 construction Work Packages 1, 4, 5, and 6. Megan Barnes with Hollis and Miller presented the designs for these work packages, with the support of John Schlick and Susan Schaefer from JE Dunn to discuss schedule and budgets.

Work Package 1 includes a 14-classroom addition and renovation at Blue Valley High to replace the existing mobiles on the east side of the building. Work Package 1 also includes fire alarm replacement, theater safety upgrades, flooring upgrades, and roofing replacement at Blue Valley High. Construction will begin summer 2020 and complete summer 2021 with occupancy of the new addition taking place fall of 2021. Current total project cost is estimated to be $10,000,000.
Work Package 4 includes door hardware and laminated glass upgrades at all five Blue Valley high schools. Construction will begin summer 2020 and complete in the 2020-2021 school year. Current total project cost is estimated to be around $4,060,000.

Work Package 5 includes mechanical equipment upgrades at Blue River, Heartland Elementary, Blue Valley Southwest, Blue Valley Middle, Indian Valley Elementary, Sunset Ridge Elementary, BV Grounds Building, Support Services Center, and Switzer District Athletic Complex. This package also includes full roofing replacement at Sunset Ridge Elementary. Construction will begin in summer 2020 and complete ahead of the 2020-2021 school year. Current total project cost is estimated to be around $7,150,000.

Work Package 6 includes work related to flooring improvements at Blue Valley West High School, Elevator Improvements at Leawood Elementary, Kitchen and Cooler Improvements at Blue Valley Academy, Blue Valley North, Prairie Star Middle, Oak Hill Elementary, Overland Trail Elementary, Stanley Elementary and Valley Park Elementary, as well as SPED improvements at Blue Valley North and Blue Valley West. Construction will begin in summer 2020 and complete ahead of the 2020-2021 school year. Current total project cost is estimated to be around $2,425,000.

Jake Slobodnik also presented on 2020 summer Roofing Projects, Packages A and D. Package A includes roof replacements at Blue Valley High and Blue Valley North. Construction on Package A will begin in summer 2020 and complete ahead of the 2020-2021 school year. Current total project cost is estimated to be around $1,329,000. Package D includes roof coatings and repairs at Blue Valley High and Blue Valley Academy. Construction on Package D will begin in summer 2020 and complete ahead of the 2020-2021 school year. Current total project cost is estimated to be around $638,000.

2. **New Auditor** – Nathan Mull, Director of Accounting & Payroll, explained that a Request for Proposal (RFP) process was recently completed for selecting a new external auditor for the annual district-wide financial audit and a review of select school building activity funds. The district’s previous audit firm, Mize Houser & Co., decided to discontinue all school district audits after 2019 and focus instead on other aspects of their firm’s services. The RFP committee consisted of Nathan Mull, Jenni Daniel, Amy Tysseling and Linda Steeve with the BVRC. Three audit firms responded to our RFP and those firms were Allen, Gibbs & Houlik (AGH), Berberich, Trahan & Co., and BKD. After a thorough review and scoring by the committee of the RFP documents received, interviews were held with each of the three firms and final scoring was determined by the committee. As a result, the firm selected for the district audit, as well as the BVRC audit, was AGH. Lastly, Nathan introduced the AGH Senior Manager for our audit, Jonathan Nibarger.
3. School Finance 101 - At Risk Report – Jenni Daniel, Director of Finance presented a report on the district at risk fund and the recent legislative post audit on State of Kansas at risk funding. She started with a discussion on all district funds and how they are categorized. Because of the recent LPA audit, she noted that she would start with a deep dive into the detail on the at-risk fund categorized as an operating fund. Discussion began with the KSDE definition of an at-risk student. There are 10 definitions of an at-risk student – a few examples are; not working on grade level, insufficient mastery of skills, social and emotional needs that cause a student to be unsuccessful at school. She then noted excerpts of the LPA audit referencing students served across the state of Kansas in the 20 districts audited and the number of students to which the districts were funded. It noted that Blue Valley was funded on a free student lunch count of 1,070 and served 3,609. She then went into how at-risk students are funded at the state level – for 19.20, free lunch student count is 1,078 and should generate $2.2M in additional funding for at risk students. The budget for 19.20 in the at-risk fund is $4.9M. The discrepancy between the two numbers is funded with a transfer from the general fund. Some of the line items budgeted in the at-risk fund for 19.20 – BV Academy, HS interventionist, 20% of school counselors, and reading specialists. Mike Slagle touched base on Blue Valley’s response to the discrepancy that Blue Valley feels when funded on a free lunch count. Where districts have a low poverty rate, you are missing the funding on actual students being served. Mike noted that Blue Valley has a legislative position specifically noting at risk funding and will be working with the legislature in this next session.

4. Bids and Contracts – Director of Business Operations, Jason Gillam presented the following:

**BIDS**

**20009 Concrete and Flatwork Services RFP** – from Mike Dusselier Concrete Flatwork Company for District Wide (Capital Outlay/Capital Expenditure $3,000,000.00 Estimated)

**20012 Audit Services RFP** – from Allen, Gibbs, and Houlik (AGH) for Finance (General Fund $54,000.00 Not to Exceed)

**20021 Digital Cameras** – from Adorama $58,234.69, B&H Photo $167.16 for BVH, BVN & BVSW (Capital Outlay $58,401.85)

**STATE & LOCAL CONTRACTS – PURCHASES**

Anixter - This purchase is for data patch panels for the summer construction flexible learning environment buildings. (Capital Expenditure $57,207.50 Estimated)
Thermal Mechanics, Inc. - This purchase is for the replacement of three Daikin Applied Rooftop units at Hilltop Campus. This purchase includes installation, startup, first year of service, and freight. (Capital Expenditure $146,208.00)

The Wilson Group - This contract is for the build out of the new IT closets for Blue Valley High, and Blue Valley North. (Capital Expenditure $104,165.00 Estimated)

CONTRACTS

Edupoint - This Edupoint contract provides maintenance and support for the Synergy tool kit which allows customization of our Synergy Student Information System. (Capital Outlay)

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<td>$32,018.00</td>
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Johnson County Community College - Nineteen students are enrolling at JCCC for the Spring 2020 semester. Ten students are enrolling full-time in pursuit of their Associates Degree while transferring those credits back to their home high school in fulfillment of graduation requirements. Six are enrolling in a part-time auto-tech program and three students are enrolled in a part-time construction management program in pursuit of CTE skills and credits to make their high school experience highly engaging and meaningful. (BV Educational Foundation Grant)

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<th>2019/2020 1st Semester</th>
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<td>$27,740.00 Est.</td>
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Summit Behavior Services - A student will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. (Special Education)

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Supplemental Health Care - A Physical Therapy Assistant on leave needs coverage for student caseload while she is off work. (Special Education)

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Transamerica - Voluntary retirement savings plans – 403 (b) and 457 (b) Plans.
457(b) Plan Amendment – clarification to allow partial withdrawals 403(b) and
457(b) Plans Servicing Agreement – Add voluntary managed asset services. (Paid
by participating employees)

2019
$155,864.60 Est.

2020
$182,841.17 Estimated

5. Anticipated Topic(s) for the next meeting include the following:
   • Bids for Work Packages 2 through 6 (pending successful passage of the bond
     referendum)
   • Resolution for the 1st Bond Sale (pending successful passage of the bond
     referendum)
   • Finance 101 presentation regarding Mill Levied Funds

The next Finance & Operations Committee meeting is scheduled for Thursday, February 6,
2020 at 7:30 a.m. in the High Plains Room.