



**BLUE VALLEY SCHOOLS
FINANCE COMMITTEE MEETING
THURSDAY, May 9, 2019
7:30 A.M.
Hickory Room**

AGENDA

OPEN FORUM

1. Strategic Initiative – Bond of the Future
2. Plan Year 2018 Summary of Self-Funded Health Insurance
3. Summary Docket: (Individual reports highlighted as needed)
 - o Bids and contracts
 - o Contracts between \$7,500 and \$19,999.99
 - o Investment Inventory Summary
 - o Construction Project Budget
 - o Claims & Disbursement reports
 - o Special Fund transfers
 - o Budget by Fund/Budget by Expense Type
 - o Cash Balance Summary

7. Other

Next meeting of the Finance Committee is scheduled for June 6, 2019 at 7:30 a.m. in the Hickory Room.



Blue Valley Schools

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USD No. 229

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MINUTES OF THE BOARD ADVISORY FINANCE COMMITTEE

Date: May 9, 2019
Time: 7:30 a.m.
Place: Hickory Room

Members Present: Jess Adams, Michele Benjamin, Jenni Daniel, Jason Gillam,
John Hungerford, Nathan Mull, Jenni Newell, Mike Seitz,
Mike Slagle, Amy Tysseling

Members Absent: John Boma
Guests Present: Maureen Liggett, Eric Punswick, Tim Smith

Open Forum - Mike Slagle informed the committee that oral arguments on Gannon 7 begin this morning at the Supreme Court. Each side has one hour to present their case.

- 1. Plan Year 2018 Summary of Self-Funded Health Insurance** – Maureen Liggett shared an executive summary on the district's healthcare plan. The cost outcome was higher than Blue KC expected and finished at the \$26.55 million maximum contractual liability in 2018. \$739,000 of the total exceeded the District's per member pooling point of \$175,000 and was paid by Blue KC and not the district. In addition, \$508,000 exceeded the maximum aggregate liability for the District and was also covered by Blue KC. Large dollar claim exposures (over \$50,000), increased significantly after two calendar years of relative consistency and the district had 26 more claimants over 2017 levels (total 82). Maureen shared that 2018 was the fourth year under the Blue KC Cost Plus funding arrangement and the first year that resulted in losses beyond the maximum liability limit. The unallocated balance in the Healthcare Reserve fund at 12/31/18 was \$3M, which was a \$3M drop in the balance from 2017 levels.

2. **Strategic Initiative – Strategic Plan 2020/2025** – Mike Slagle presented a brief update on the Strategic Plan. He shared that the district had entered into a contract with the Cambrian Group as a consultant for this process at an estimated cost of \$45,000-\$50,000 for their services. Mike Slagle, Kristy McNerlin and Tonya Merrigan spent 4 days with the Cambrian Group in Chicago to build a timeline and project plan. Mike shared that there will be multiple opportunities for community input beginning in the fall of 2019.
3. Jason Gillam presented the following:

BIDS

16025 Third Party Administration Services (Workers Comp) (19-20) – Year 4 of 5, from Thomas McGee for Safety & Security (Special Reserve Fund \$55,100.00 Estimated).

17014 Computer Support (19-20) – from Synetic Technologies for District-Wide (Capital Outlay \$22,400.00)

17029 General Legal Services (19-20) - Year 3 of 6 from Lathrop & Gage for Business & Finance (General Fund, Special Liability Fund \$100,000.00 Estimated)

17036 Pest Control RFP (19-20) - Year 3 of 4 from American Pest Management for District-Wide (General Fund \$80,041.00 Estimated).

18034 WAN – from K&W Underground for TCE (Capital Expenditure \$173,293.00 Revised Total \$940.00 Additional).

18015 AV Installation RFP - from Forte AV for District Wide (Capital Expenditure \$40,903.00)

19024 CNC Routers - from Innovative Education Systems for Academic Services (Capital Outlay \$84,385.00)

19025 Produce (19-20) - from C & C Produce for Food & Nutrition Services (Food Service \$550,000.00 Estimated)

19031 Forecasting Software – from Prophix Software for Information Technology Services (Capital Expenditure \$30,600.00)

19032 AED Defibrillators – from AED Authority for Safety & Security (Capital Expenditure \$66,070.00)

19033 Custodial Paper & Plastic (19-20) – from Clayton Paper for Facility & Operations (General Fund \$178,414.50 Estimated)

19035 Food Service Equipment – from B&J Peerless for Food & Nutrition Services (Capital Outlay \$28,585.00)

Plumbing Repair - Emergency Purchase – from Mike Dusselier Concrete Flatwork Co. for Stanley Elementary (Capital Outlay \$22,031.54)

STATE & LOCAL CONTRACTS – PURCHASES

Apple Inc - The purchase of 110 Apple iPads will support the school Psychologists and Speech Language Pathologists in using their time more efficiently for Pearson assessment services. (Capital Expenditure \$47,184.50)

Apple Inc. - The purchase of 60 Apple iPads will be for the growing Chinese Immersion program for the 19-20 school year. (Capital Expenditure \$25,737.00)

Apple Inc. - This purchase is an Apple purchase for 120 iPads to backfill inventory for the summer months as we are running out of iPads for students/staff replacements. (Capital Expenditure \$47,280.00)

Apple Inc. - This purchase is an Apple purchase (600) additional Mac Book Air power adapters for HS Staff device refresh summer 2019. (Capital Expenditure \$43,200.00)

CCS Presentation Systems - This is phase one, second stage 2, of (4) MS commons performing arts system upgrades project. (Capital Expenditure \$109,265.29).

CDW-G - This purchase is for carts at the new classrooms being built at VPE, HES, and PSE this summer. (Capital Expenditure \$25,920.00).

CDW-G - This purchase is to replace the drive on the Cisco Servers in the Data Center. (Capital Expenditure \$25,350.00)

CDW-G - This purchase will be to replace the Juniper EX3400 48 Ports Compact Access Ethernet Switches. (Capital Expenditure \$185,000.00).

Central Salt LLC - This is for the purchase of road salt for snow removal District wide. (General Fund / Student Materials \$572.35 Additional, \$23,412.35 Revised Total)

Centriq - This purchase is for the renewal of the annual IT training pass program for ITS staff. (General Fund \$45,000.00)

Commercial Aquatic Services - This purchase is for six (6) Xcellerator starting platforms at Blue Valley North Pool. It is custom made to fit existing dual post anchors and has powder coating on platforms. School Booster Club is paying for the Custom Logos. (Capital Outlay/Activity Funds \$24,764.00)

Eagle Technology - This purchase request is for Commvault; complete backup and recovery for virtualized environments. (Capital Expenditure \$745.62 Additional, \$144,164.42 Revised Total)

Foley Equipment - This purchase is for a power transfer switch for the backup generator on the SSC. (Capital Expenditure \$45,240.00)

KCAV - This purchase request is for next generation AV equipment for Hilltop Early Childhood Center IFP conversion. (Capital Expenditure \$66.60 Additional, \$92,382.60 Revised Total).

Securly, Inc. - This request is for approval to purchase Securly Internet Filter. The internet filter is needed to control internet sites accessed by Students as required by the CIPA (Children's Internet Protection Act). (Capital Expenditure \$148,810.00).

CURRICULUM

College Board (19-20) - PSAT 8/9 for all nine Blue Valley middle schools to be given to all 8th grade students. (General Fund \$20,471.00 Estimated)

College Board - Purchase of Advanced Placement Testing for five high schools. Testing is paid by parents through Activity Funds. (Activity Funds \$364,196.00 Estimated)

CONTRACTS

AT&T - This request is to approve an internet service contract with AT&T providing two internet circuits to Blue Valley. One (10) Gbps of service will be delivered to SSC, and 1 2nd (1) Gbps of service will connect BVNW. This will provide a total of (11) Gbps of internet connectivity for all Staff and Students on the Blue Valley network. (3rd Optional Year) (General Fund)

2017/2018
\$182,299.00

2018/2019
\$182,304.00

AT&T - This contract approval request is for approval of year three of a three-year agreement with AT&T for voice trunking services. These services include (2) SIP trunks. The services are to be delivered at SSC building and BVNW. Along with the SIP trunks, the contract includes 36,000 minutes of Long Distance per month. The average BVLD usage is just over 16,000 minutes per month. (General Fund)

2017/2018
\$40,342.44

2018/2019
\$40,344.00

AT&T - This request is to migrate from AT&T PLEXAR (analog) phone service to ATT&T POTS analog phone service. The proposed agreement will reduce the number of PLEXAR lines in the District to 210. Down from the previous agreement count of 300. This is year three of a three-year agreement. Analog lines are utilized within BV for elevator, alarm and emergency phone service. (General Fund)

2017/2018
\$71,900.00

2018/2019
\$89,233.20

Instructure/Canvas - Our district requires the implementation of an LMS (Learning Management System) in order to facilitate the management of digital curriculum and instruction for teachers, students, and parents as part of the district's ongoing vision for digital transformation in the classroom. Canvas is web based and functions in the cloud. No local maintenance or upgrading is required. (Capital Outlay)

2018/2019
\$166,500.00

2019/2020
\$166,500.00 Yr. 3 of 5 Yr. Agreement

Simplex Grinnell - This purchase is for the 2019 fire alarm inspections for 24 buildings. (General Fund)

2018/2019
\$41,028.12

2019/2020
\$42,520.04

SirsiDynix - This contract approval request is for year two of a five-year contract with yearly payments. The service is Software as a Service (SaaS) with SirsiDynix hosting and maintaining the hardware and software systems. (Capital Outlay)

2018/2019
\$160,214.00

2019/2020
\$109,560.33

YMCA of Greater Kansas City - This contract renewal is for facility rental for the 19-20 YMCA before and after school program, and summer day care program. (Revenue)

2018/2019

\$402,037.50 Est. Rev.

2019/2020

\$407,981.25 Estimated Revenue

RESCIND

DDSports Inc. - The BVW purchase of ShotTracker, which is a basketball analytics application used to track the progress of basketball players, has been cancelled due to lack of funds raised. This was originally reported in October 2018. (Gift)

2017/2018

N/A

2018/2019 – 2020/2021

\$55,000.00

4. Jason Gillam also presented a memo detailing all contracts that the district entered in to that were between \$7,500.00 and \$19,999.99 for finance committee review. These contracts are presented for informational purposes only. There were eight contracts this month.
5. The following reports were provided for the Finance Committee:
 - Investment Inventory Summary Report, with investments totaling \$203,096,513.45,
 - Construction Project Budget to Actual Expenditure reports for the 2012 Authorization,
 - Claims and disbursements totaling \$16,021,280.17,
 - Special Funds Transfers in the amount of \$4,764,763.35 were presented,
 - Budget by Fund/ Budget by Expense Type was provided
 - Cash Balance Summary.

The next Finance Committee meeting is scheduled for Thursday, June 6, 2019 at 7:30 a.m. in the **Hickory Room**.