

FINANCE & OPERATIONS BOARD ADVISORY COMMITTEE MEETING MINUTES

Date: September 9, 2021
Time: 7:30 a.m.
Place: Zoom Call

Members Present: Jason Anderson, Farah Azaz, Jenni Daniel, Jason Gillam, Kyle Hayden, Patrick Hurley, Bob Johnson, Kasey Johnson, Nathan Mull, Lou Pisani, Charles Rathbun, Tom Robinett, Tamara Sandage, Jake Slobodnik, Brenda Stasiulis, Amy Tysseling, Brian Watts

Members Absent: Sara Holmes

Guests Present: Deb Hotujac, Maureen Liggett

- 1. Updates from Administration and the Board of Education** Deputy Superintendent, Kyle Hayden, provided a general district update on several items including:
 - The start of the new school year has brought a lot of excitement and positive energy to our schools with the return to full in-person learning and participation in and attendance at extra-curricular activities.
 - Staffing shortages continue to be of concern in many of our Operations departments. The district has seen some more applicants in the custodial and grounds department, but we are still struggling with food services and with having enough drivers to cover all of our bus routes. Recruitment and retention efforts continue to be in full force in hopes that the district can fill open positions sooner rather than later.

- 2. Review KSDE Budget Documents – Budget Update** – Jenni Daniel, Director of Finance presented a more in-depth view of the 21.22 budget. Jenni walked through the notice of hearing that was presented last month. The code 99 of the state budget document is made up of 25 different funds. Jenni specifically focused on the last three columns of the code document, which captures a total of \$381.4M for the 21.22 budget, the mill rate on certain funds and how much tax revenue is generated from those mill rates. Jenni noted that when speaking about budget, the finance department typically focuses on operating funds which are funded by state aid and revenue generated in the supplemental general fund. These expenses support the day-day activities of the district. The general fund and the supplemental general fund support the expenses of the following funds – at risk, bilingual, virtual, parents as teachers, professional development, special education and career and technical education. These 9 funds make up the district operating budget and totals \$217.5M of budget or 57% of the total budget. The other fund categories she covered are bond and interest, capital outlay, self-supported funds, flow-through and federal funds. She walked through each category and how they related to the total district budget.

3. **Design and Construction Update** – Jake Slobodnik, Director of Facilities and Operations, provided an update on summer construction projects. Jake reported this was one of the busiest summers in Blue Valley, but was happy to report all projects completed on time and on or under budget. Jake also discussed ongoing and upcoming projects as we look forward to another busy year in our third year of the 2020 Bond.
4. **Bids and Contracts** – Jake Slobodnik, Director of Facilities and Operations, and Jason Gillam, Director of Business Operations, presented the following:

DESIGN & CONSTRUCTION CONTRACTS

Work Package 13 Project – from AccuTec Services for MOR (Capital Expenditure \$53,000.00)

Work Package 6 Misc. Summer Improvements – from JE Dunn Construction Co. for Multiple locations (Capital Expenditure \$2,343,598.00 Original Amount -\$295,517.00 Deduct = \$2,048,081.00 Revised Total)

Work Package 6B Misc. SPED Improvements – from JE Dunn Construction Co. for multiple locations (Capital Expenditure \$645,167.00 Original Amount -\$107,130.00 Deduct = \$538,037.00 Revised Total)

Business & Finance Wing Remodel– from The Wilson Group for District Office (Capital Outlay \$133,424.00 Estimated)

BIDS

21003 Computer/Device Repair Services RFP Year 2 of 3 - from Techcycle Solutions for District Wide (Capital Outlay \$300,000.00 Estimated)

15-4100 City of Olathe Cabling Services RFP - from K & W Underground for ES 24 (Capital Expenditure \$125,000.00 Estimated)

STATE & LOCAL CONTRACTS – PURCHASES

Tek Systems Inc.-Tek Systems will provide a BI dashboard developer to develop Cognos dash boards and reports. (Capital Outlay \$67,200.00 Estimated)

CONTRACTS

Ad Astra Government Relations – Ad Astra Government Relations LLC provides legislative lobbying services to Blue Valley School District. (General Fund)

2020/2021
\$73,424.75 Est.

2021/2022
\$75,000.00 Estimated

AT&T - This request is the AT&T POT analog phone service. This was a three-year agreement with 1-year extensions added (5 yr.). Analog lines are utilized within BV for elevator, alarm & emergency phone service. (General Fund)

<u>2020/2021</u>	<u>2021/2022</u>
\$91,600.00	\$75,000.00 Estimated

AT&T - This contract approval request is for approval of a three-year agreement with AT&T for voice trunking services. These services include (2) SIP trunks. The services are to be delivered at SSC building and BVNW. (General Fund)

<u>2020/2021</u>	<u>2021/2022</u>
\$20,000.00	\$21,600.00 Estimated

AT&T - This request is to approve an Internet service (ISP) contract with AT&T providing two Internet circuits to Blue Valley. One (10)Gbps of service will be delivered to SSC, a 2nd (1)Gbps of service will connect BVNW. (General Fund)

<u>2020/2021</u>	<u>2021/2022</u>
\$197,660.00	\$112,582.20 Estimated

Blue Cross / Blue Shield of Kansas City - Submission of the 2022 employee group health insurance contract with Blue Cross Blue Shield of Kansas City. (BlueKC) (Special Reserve Healthcare Fund)

<u>2021</u>	<u>2022</u>
\$27,251,840.00 Est.	\$28,179,702.00 Estimated

CareStaf Inc. - A student with medically fragile health will receive nursing services from CareStaf Healthcare Services during the school day. (AW) (SPED)

<u>2020/2021</u>	<u>2021/2022</u>
\$39,807.00	\$42,500.00 Estimated

CBIZ Retirement Plan Services - Voluntary retirement savings plans - 403(b) Plan and 457(b) Plan Servicing Fee Agreement. Change effective January 1, 2022. (Special Reserve Healthcare Fund)

<u>2021</u>	<u>2022</u>
\$51,707.00 Estimated	\$64,633.00 Estimated

CCS Presentation Systems - CCS Presentation Systems will consolidate the Fixed Forum and Library/Media Center AV systems at BVH. (Capital Expenditure)

<u>2020/2021</u>	<u>2021/2022</u>
N/A	\$23,385.40

College Board - PSAT NMSQT testing for sophomores and juniors who opt-in to testing at each of the five high schools. (Activity Funds)

<u>2020/2021</u>	<u>2021/2022</u>
\$29,184.00 Est.	\$28,476.00 Estimated

Cornerstones of Care - Student who would attend High School requires services the school is unable to provide. He will receive services from Cornerstones of Care, The Ozanam School. This decision is made by the IEP team. (AC) (SPED)

<u>2020/2021</u>	<u>2021/2022</u>
\$25,500.00 Est.	\$29,000.00 Estimated

Cornerstones of Care - Student who would attend High School requires services the school is unable to provide. He will receive services from Cornerstones of Care, The Ozanam School. This decision is made by the IEP team. (JM) (SPED)

<u>2020/2021</u>	<u>2021/2022</u>
\$25,500.00 Est.	\$29,000.00 Estimated

Delta Dental - Submission of the 2022 employee group dental insurance contract and renewal letter with Delta Dental of Kansas. No change to premium rates or plan provisions. (Employee Paid Benefits / Multiple Funds)

<u>2021</u>	<u>2022</u>
\$1,382,584.00 Est.	\$1,382,584.00 Estimated

Edupoint Educational Systems - This Contract Approval request is for the Online Registration Module from Synergy which allows register on-line as well as attach all the documents needed for first time registration. (Capital Outlay)

<u>2020/2021</u>	<u>2021/2022</u>
\$142,963.24 Est.	\$181,104.27 Estimated

Insight Global (2) - Insight Global will provide staff resources for a 3-month contract providing desk top support. (JM, RD) (Capital Outlay)

<u>2020/2021</u>	<u>2021/2022</u>
N/A	\$17,680.00
N/A	\$17,680.00

Kansas City Behavioral Health Holdco. - Three students attending Milestone's Academy will also receive transportation from KCBHH. (SPED)

<u>2020/2021</u>	<u>2021/2022</u>
\$16,035.00 Est.	\$95,088.00 Estimated

Lakemary Center Inc. - A student with severe autism requires a more restrictive educational setting. This student will attend Lakemary for the 2021-2022SY. (AH) (SPED)

2020/2021

\$7,336.00 Est.

2021/2022

\$55,620.00 Estimated

Lakemary Center Inc. - A student with severe autism requires a more restrictive educational setting. This student will attend Lakemary for the 2021-2022SY. (ED) (SPED)

2020/2021

\$21,684.00 Est.

2021/2022

\$92,494.00 Estimated

Lindsay Auction - This contract is for the services to facilitate a surplus property sale in Mid-October 2021. Activities included are marketing, consulting on setup, assistance with setup, registering bidders, collection payments, online call of the auction, managing vehicle titles, collecting taxes, reporting on sales, etc. (Revenue)

2020/2021

\$12,945.55 Rev.

2021/2022

\$15,000.00 Est. Revenue

Maxim Healthcare Services- A student with medically fragile health will receive nursing services from Maxim Healthcare Services during the school day. (LS) (SPED)

2020/2021

20,313.00

2021/2022

40,000.00 Estimated

Maxim Healthcare Services - A student with medically fragile health will receive nursing services from Maxim Healthcare Services during the school day. (LW) (SPED)

2020/2021

\$13,531.00

2021/2022

\$40,000.00 Estimated

Phoenix Home Care Inc. - A student with medically fragile health will receive nursing services from Phoenix Home Care, Inc. (GS) (SPED)

2020/2021

\$24,036.00

2021/2022

\$31,000.00 Estimated

Princeton Review - We partner with Princeton Review to purchase a practice ACT test for all sophomores and juniors that don't take PSAT on the high school testing day. (Activity Funds)

2020/2021

\$20,050.00 Est.

2021/2022

\$21,620.00 Estimated

Quantum Health Professionals – An agency is providing a contracted SLP to fill in for a SLP on Family Medical Leave Act. (SPED)

2020/2021

N/A

2021/2022

\$25,100.00 Estimated

Summit Behavioral Services - Summit Behavioral Services will provide Board Certified Behavior Analysts (BCBA's) who will provide instructional coverage at various schools as needed. (SPED)

2020/2021

\$94,807.00 Est.

2021/2022

\$40,000.00 Estimated

Summit Behavioral Services - A student (GH) will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (SPED)

2020/2021

\$98,468.00 Est.

2021/2022

\$100,000.00 Estimated

Summit Behavioral Services - A student (JD) will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (SPED)

2020/2021

\$91,466.00 Est.

2022/2021

\$100,000.00 Estimated

Summit Behavioral Services - A student (JS) will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (SPED)

2020/2021

\$91,245.00 Est.

2021/2022

\$100,000.00 Estimated

Summit Behavioral Services - A student (KK) will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (SPED)

2020/2021

\$98,430.00 Est.

2021/2022

\$100,000.00 Estimated

Summit Behavioral Services - A student (TS) will receive services from Summit Achievement Center until or if they are able to return to a Blue Valley classroom. This is an IEP team decision. Summit Achievement Center will implement programming for the student. (SPED)

2020/2021

\$16,600.00 Est.

2021/2022

\$100,000.00 Estimated

Surency Life & Health Insurance Co. - Submission of the 2022 employee group vision insurance contract and renewal letter with Surency Life & Health. No change to premium rates or plan provisions. (Employee Paid Benefits / Multiple Funds)

2021

\$298,364.00 Est.

2022

\$298,364.00 Estimated

Zoom Video Communications - Blue Valley School District annual subscription renewal for Zoom Video communication. (Capital Outlay)

2020/2021

\$44,891.80

2021/2022

\$74,260.00

The next Finance Committee meeting is scheduled for Thursday, October 7, 2021 at 7:30 a.m. via Zoom.